

Canyon Crest Homeowners Association
Club House Usage Rules & Check List
Hours: 9:00a.m. to 10p.m.

Home Owner: _____

Lot Number: _____

Usage Purpose: _____

Event Date: _____

Start Time: _____

End Time: _____

Board Member Assigned to Open & Close: _____

RULES:

- IF YOU MAKE IT DIRTY YOU CLEAN IT
- NO SMOKING OR ALCOHOL ALLOWED
- NO GLASS IN POOL AREA
- CHILDREN MUST BE SUPERVISED BY ADULT
- HOMEOWNER MUST BE PRESENT AT EVENT
- FIRE PLACE (Not to be used - chimney is closed)
- PARKING IN DESIGNATED AREAS ONLY (all others will be towed)
- WINDOWS NOT TO BE COVERD IN ANY WAY

CHECK IN / CHECK OUT ITEMS:

- ALL TRASH PICKED UP
- TRASH CONTAINERS EMPTIED
- SWEEP FLOORS (Includes bathrooms)
- ALL COUNTER TOPS WIPED CLEAN
- SINK CLEAN
- REFRIGERATOR EMPTIED OF PERSONAL ITEMS AND CLEAN
- NO EVENT GARBAGE IN POOL AREA
- MICROWAVE CLEANED
- GROUND AREAS AROUND CLUB HOUSE CLEAR OF TRASH
- POOL TABLE (all pool balls and Q sticks accounted for - no damage to felt top)

Homeowner is responsible for providing all cleaning and kitchen supplies. Homeowner will inspect the Club House with assigned Board Member at time of opening. If homeowner uses the clubhouse they agree to accept condition of clubhouse and agree to close out the area in the same condition it was received. Failure to clean the clubhouse will result in forfeiture of cleaning deposit and possible additional cleaning charges.

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The Canyon Crest Clubhouse can be used by homeowners for non-profit parties and receptions.

Homeowners will be required to submit a written request form and leave \$200 deposit (10) ten days prior to using the facility with the Community Manager.

All homeowners must be current in their assessments as well as have no outstanding violations prior to using the clubhouse.

A Canyon Crest Representative will meet with the homeowner before the requested usage day and give the homeowner access to the facility and do a walk through. After the event the Canyon Crest Representative will meet with the owner and perform a final walk through. If the facility is in the same condition it was at the first walk through the \$200 deposit will be returned in the form of a Canyon Crest Check. If the facility needs clean up or has sustained any damage, the deposit will not be returned and additional fees may be charged.

The homeowner will be held responsible for any accidents or breach of these regulations. I understand the above rules and regulations and am responsible for having everyone out of the clubhouse and the door locked by 10:00 P.M. I understand that Canyon Crest Association is not responsible for any personal belongings left in the clubhouse.

By signing this agreement the homeowner agrees to the above rules and checklist items:

Homeowner Signature	Print Name	Date
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Inspected by: _____
(if not clean - Board will be required to inspect to determine charges) Condition (circle one)

CLEAN

NOT CLEAN