

REQUEST TO REVIEW/INSPECT ASSOCIATION RECORDS PURSUANT TO
A.R.S.33-1805 (PUD) or A.R.S 33-1258 (CONDO)

ASSOCIATION: _____

Name of owner/member making request: _____

Address and lot/Unit number: _____

Phone number: _____

E-mail address: _____

I request to review/inspect the following records during normal business hours at a reasonable time not sooner than (10) business days after the date this letter is received.

Check only one:

_____ I prefer to come by the Association/Management office located at 7150 E. Camelback Rd., Ste. 444 Scottsdale, AZ 85251 on (specify date & time): _____.

_____ I prefer to have the records copied and mailed to me. (Check for copies and postage **must** be received ahead of request; made payable to your HOA. Mail to: ELAN, LLC. 7150 E. Camelback Rd., Ste. 444 Scottsdale, AZ 85251

_____ I prefer copies to be sent via PDF to e-mail address provided above. (Charges for copies and payment apply and need to be received at the office before receiving emailed documents).

.....
_____ Membership list with addresses

By making this request for association documents, I _____ (*initials*): avow that I:

- ◆ Will not use it to solicit money or property
- ◆ Will not use it for any commercial purpose
- ◆ Will not sell or give it to any person or entity
- ◆ Will not contact any of the Associations vendors or its affiliates
- ◆ Will not use the list or any part for any purpose unrelated to a member's interest as a member.

MUST CHOOSE (ONE) OF THE FOLLOWING

Check only one:

_____ Will use is for the following proper purpose described with reasonable particularity (use must be directly connected to the stated purpose): _____

_____ Other records requiring showing of proper purpose (*specify*): _____

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_____ **Accounting records (specifically Year(s) & Month(s):** _____

_____ (Initials) I avow that I will use them for the following proper purpose with reasonable particularity (use must be directly connected to the stated purpose): _____

_____ **Most recent financial statements (specify Month/s):** _____

_____ (Initials) I avow that I will use them for the following proper purpose with reasonable particularity (use must be directly connected to the stated purpose): _____

_____ (Initials) Subject to the right of the Association to withhold certain documents or materials as set forth in above referenced statues.

_____ **Minutes of Board meeting/s for (specify Month/s):** _____

_____ (Initials) I avow that I will use them for the following proper purpose with reasonable particularity (use must be directly connected to the stated purpose): _____

_____ (Initials) Subject to the right of the Association to withhold certain documents or materials as set forth in above referenced statues.

Check all that apply:

- _____ Articles of Incorporation
- _____ ByLaws
- _____ Community Standards
- _____ Minutes of members meeting - Specify year: _____
- _____ Written communications to the members - Specify time period: _____
- _____ List of names and addresses of current directors and officers
- _____ Most recent corporate annual report

CONSENT

I hereby acknowledge the Association will charge me \$.15/page for copies of any and all documents I request (plus postage if I choose not to pick up the documents). Checks are to be made payable to the Association and mailed in care of: Elan, LLC. 7150 E. Camelback Rd., Ste. 444 Scottsdale, AZ 85251. Funds must be received prior to forwarding documents. Standard NSF charges apply.

Date	Signature	Printed Name
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